

Fresno City College

School of Business

Course Syllabus

CIT-50 - MS Server 2003
Tuesday 5:30-10:15 PM
Business Education Building
Room BE-218
Section Number: 15115

Spring 2009
Mr. Jim Sause
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Course Outline

WK	Week of	READING Done Prior to class	LECTURE	LAB ASSIGNMENTS
1	1/12	MS Chapter 1	Course Intro Chapter 1	Lab Intro
2	1/19	MS Chapter 2	Chapter 2 1/19 Martin Luther King Day no class	Lab 1 & 2
3	1/26	MS Chapter 3	Chapter 3	Lab 3
4	2/2	MS Chapter 4	Chapter 4	Lab 4
5	2/9	TEST-1	TEST-1 2/10 All Chapter Review Questions due on test day Chap 1-4 2/13 Lincoln Day no class	
6	2/16	MS Chapter 5	Chapter 5 2/16 Washington Day no class	Lab 5
7	2/23	MS Chapter 6	Chapter 6	Lab 6
8	3/2	MS Chapter 7	Chapter 7	Lab 7
9	3/9	MS Chapter 8	Chapter 8 (last day to drop 3/7)	Lab 8 (last day to drop 3/7)
10	3/16	TEST-2	TEST-2 All Chapter Review Questions due on test day Chap 5-8	
11	3/23	MS Chapter 9	Chapter 9	Lab 9
12	3/30	MS Chapter 10	Chapter 10	Lab 10
13	4/6	SPRING BREAK	SPRING BREAK	SPRING BREAK
14	4/13	MS Chapter 11	Chapter 11	Lab 11
15	4/20	MS Chapter 12	Chapter 12	Lab 12
16	4/27	TEST-3	TEST-3 Chap 9-12	
17	5/4	MS Chapter 13	Chapter 13	Lab 13
18	5/11	MS Chapter 14	Chapter 14	Lab 14 Last day to turn ANYTHING in - 5/12
19	5/18	FINAL	Tue 1/19/09 5:30 – 7:30PM	Comprehensive

OFFICE HOURS

Monday: 6:00-7:00AM
Tuesday: 2:00-3:00PM
Wednesday: 6:00-7:00AM
Thursday: 2:00-3:00PM
Friday: 7:00-8:00AM

CLASS DESCRIPTION

Fundamentals of computer network design, installation, software and communication links.

CLASS OBJECTIVES

Expected Outcomes/Objectives: Upon successful completion of the course, the student will be able to:

1. Explain how networks are interconnected.
2. Understand how operating system software affects the hardware.
3. Compare various computer operating systems and determine their appropriate use.
4. Identify the functions of domains in a network operating system environment.
5. Distinguish among various server processor architectures.
6. Understand network server installation.
7. Setup security policies, create user profiles, modify registries.
8. Manage servers, users, and resources with a server manager utility.
9. Monitor network system performance.
10. Identify and distinguish among the four capabilities of file share: abilities, rights, shares, and permissions.
11. Understand printer operations including; priority levels, print devices, and scheduling.

COURSE PREREQUISITES / COREQUISITES / ADVISORY

Prerequisite: CIT 45

Corequisite: None

Advisory: None

TEXTBOOKS

Dan DiNicolò, MCSE Guide to Managing a Microsoft Windows Server 2003 Environment, Enhanced, Course Technology – Thomson Learning, Boston, MA, 2006. ISBN: 1-4239-0289-0

BASIS FOR GRADES

Homework MS	70 points	14 @	5 points
Lab Assignments MS	140 points	14 @	10 points
Tests	300 points	3 @	100 points
Final Exam	150 points	1 @	150 points
Total Class Points.....	660 points		

All grades will be maintained on a point basis.

Final grades will be determined on a percentage of total points available.

The following grade scale applies for grading:

0% - 59%	60% - 69%	70% - 79%	80% - 89%	90% - 100%
F	D	C	B	A
0 - 392	393 - 458	459 - 524	525 - 590	591 - 660

ATTENDANCE

Show up to class ON TIME and do not leave early from class. Both of these will count as an absence from class. A number of absences during a semester equal to twice the number of times that the class meets in a one-week period are satisfactory grounds for the instructor to drop a student from the class. It is mandatory to drop a student if they miss two consecutive weeks of class. A student may also be dropped for lack of satisfactory progress. (Refer to the Fresno City College catalog). **Do not however count on being dropped. The ultimate responsibility for dropping is the student's.**

HOMEWORK AND OTHER ASSIGNMENTS

Late assignments will not be accepted and receive zero credit. Assignments are to be turned in complete. Partial assignments will be accepted for partial credit. Hand written computer lab assignments will not be accepted.

EXTRA CREDIT

Extra credit is not normally available and is at the instructor's discretion, so show up for each class on time, turn all the homework in on time and take all the tests and quizzes.

LAB ASSIGNMENTS

1. Printouts are the normal way to turn in assignments. On a **cover page** include the following information:
 - A. Course Name CIT-50 MW or TTh and Time 8-9:40, 12-1:40, etc.
 - B. Chapter/Assignment Labs: Lab 1
HW: Chapter 1 Chapter Review Questions 1-19
 - D. Student Name Joe Computer

TESTS

Tests are taken on-line and can be made up of true/false, multiple choice, fill-in and essay questions. The instructor will provide the web address URL, the username and password in class at the beginning of the exam class session. Should a test be missed, the next test will count double. If two consecutive tests are missed, the score of the first test that was missed becomes ZERO (0). Students will have one class period or the equivalent to complete all parts of an exam.

MAKEUP POLICY

Generally, tests cannot be made up. Makeup's for tests will be allowed only under **unusual circumstances** and **with advance notice and arrangement**. All makeup's are subject to the instructors **pre-approval**.

GRADE REPORTS

All grade reports will be sent electronically to the students email address. If you don't have one, you need to create one immediately and email the instructor to notify him of your email address. The instructor must be notified immediately if this address changes.

CLASSROOM VISITORS

Friends, boyfriends, girlfriends, husbands, wives, children, grandchildren etc. are not permitted in class during any part of the class session. Students need to make prior arrangements for child care or stay home.

CELL PHONES PAGERS PDA'S AND PERSONAL LAP-TOP COMPUTERS

Turn off, mute, or disable the ring on cell phones and pagers during class. Texting or use of PDA's or Personal laptop computers during class is not permitted. If you need to make a call get up quietly and go outside of the classroom and then return to class after the call is complete.

FOOD, DRINK AND GENERAL STUDENT BEHAVIOUR

ANY FOOD and/or drinks are not permitted in the classroom. Exceptions will be made to those students that provide a verified medical doctor's prescription that states the reason for the need to have food and/or drink in class. This is a College and you are a college student. As such your attitudes and behavior should reflect this. Students that disrupt the class will be expelled from class and the appropriate academic forms will be filed. (See the FCC Catalog for the school policy)

CHEATING AND PLAGIARISM

Cheating is the act or attempted act of taking an examination or performing an assigned, evaluated task in a fraudulent or deceptive manner, such as having improper access to answers, in an attempt to gain an unearned academic advantage. Cheating may include, but is not limited to, copying from another's work, supplying one's work to another, giving or receiving copies of examinations without an instructor's permission, using or displaying notes or devices inappropriate to the conditions of the examination, allowing someone other than the officially enrolled student to represent the student, or failing to disclose research results completely.

Plagiarism is a specific form of cheating: the use of another's words or ideas without identifying them as such or giving credit to the source. Plagiarism may include, but is not limited to, failing to provide complete citations and references for all work that draws on the ideas, words, or work of others, failing to identify the contributors to work done in collaboration, submitting duplicate work to be evaluated in different courses without the knowledge and consent of the instructors involved, or failing to observe computer security systems and software copyrights.

Incidents of cheating and plagiarism may result in any of a variety of sanctions and penalties, which may range from a failing grade on the particular examination, paper, project, or assignment in question to a failing grade in the course, at the discretion of the instructor and depending on the severity and frequency of the incidents. (See the FCC Catalog for the school policy)

SUGGESTIONS AND RECOMMENDATIONS

- Read every chapter assignment before attending class and go through the “Self-Review Exercises” at the end of each chapter.
- Attend every class session.
- Participate and ask questions.
- Turn in every homework assignment on time
- Study for tests by reading the book each week and completing each homework assignment. Sometimes you may need to read chapters more than once.
- Take every test.
- Study for tests using my web site at: <http://www.calbulldogs.com>
- **DO NOT COUNT ON THE INSTRUCTOR TO DROP YOU FROM THIS COURSE. IF YOU WANT OR NEED TO DROP THIS CLASS, THEN YOU NEED TO TAKE THE APPROPRIATE ACTION TO DROP THIS CLASS BEFORE THE DROP DEADLINE DATE LISTED ON THE FIRST PAGE OF THIS SYLABUS.**

Spring 2009 Final Exam Schedule

Group Definitions	Class Time/Group	SAT. May 16	MON. May 18	TUE. May 19	WED. May 20	THU. May 21	FRI. May 22
Time/Group A:							
Daily	7:00 A	For Saturday classes the instructor should begin the final exam at the time the class usually begins.	OPEN*				7-8:50
MWF	B			7-8:50			
M	A				8-9:50		
W**	B					8-9:50	
F**	A						
MT	B					8-9:50	
MW	A		9-10:50				
MTh	B				9-10:50		
MF	A						
WTh**	B						
WTF**	A					10-11:50	
MTW	B						10-11:50
MTTh	A			11-12:50			
MTF	B				11-12:50		
MWTh	A				12-1:50		
MThF**	B					12-1:50	
MTWTh	A						
MTWF	B						
MTThF	A						
MWThF	B						
Time/Group B:							
TTh	1:00 A		1-2:50				OPEN*
Th**	B			1-2:50			
TW	A				2-3:50		
TF	B					2-3:50	
ThF**	A						
TWTh	B						
TWF	A		3-4:50				
TThF	B			3-4:50			
Night M:					4-5:50		
M	A					4-5:50	
MW	B						
Night T:	Night M		§				
T	Night T			§			
Night W:	Night W				§		
W	Night Th					§	
Night Th:	Night F						§
Th							
Night F:							
F							

DAY CLASSES

1. If your class does not start on the hour, please assume that it starts at the beginning of the hour in order to determine on which day and at what time your final exam will be. (For example: if you have a 9:30 a.m. Tuesday/Thursday class, your class will then fall into group 9:00 B.)
2. Classes which meet two days a week and which have different starting times for those two days will have a final exam determined by the first class meeting of the week. (For example: A class which meets at 9:00 a.m. on Monday and 10:00 a.m. on Wednesday will fall into group 9:00 A.)
3. Examinations calling for special arrangements and/or approved makeup exams must be scheduled through the class instructor. Final examinations not adhering to this schedule may be made by the instructor and are subject to approval by the division dean.
4. Students who have three final examinations scheduled on the same day may seek to have one final exam moved to another day by contacting the individual instructor BEFORE the start of the final exam week.

EXTENDED DAY

(Classes beginning at or after 4:30 p.m., Sunday, and Saturday classes)

1. Final exams will be given during the final exam week using the above schedule.
2. Classes which meet more than once during a week will meet only once during the final exam week, with the class meeting devoted to the final examination. Unless approved by the division dean, such classes will meet on the first normally scheduled night.

NOTE: Instructors must submit their final grades in the Student Services Building, lower level no later than noon on Monday, May 25, 2009.

- * Open periods are for final exam conflicts, makeup exams, and exam by special arrangement.
- ** Classes falling into these groups are possibly in conflict with other classes. If so, the other classes have priority for the rooms. The instructor will choose an open period for the final exam.
- § For night classes, the instructor should begin the final exam at the time the class usually begins.